



EWC Board of Trustees Meeting Minutes

Eastern Wyoming College

Feb 13, 2024 at 5:45 PM MST

@ EWC Dolores Kaufman Board Room

Attendance

Present:

Members: Randy Adams, Bob Baumgartner, Doug Mercer, Katherine Patrick, Kurt Sittner, Jackie VanMark, Rick Vonburg, Jim Willox (remote)

Guests: Dami Metzler

I. Chairman Van Mark called the meeting to order.

II. Approval of the February 13, 2024 Meeting Agenda.

Motion to approve the February 13, 2024 Meeting Agenda:

Motion moved by Rick Vonburg and motion seconded by Randy Adams. Motion passed

III. Introductions

None

IV. Public Comment

None

V. President's Report: Dr. Jeffry Hawes

Dr. Hawes presented a PowerPoint presentation on the President's Performance Report - Connected Integration, the History of Headcount and FTE information from WCCC, Compliance Metrics, and USDOE Title IV Aid Reimbursements.

Dr. Bruce Leslie provided trainings with the Envisioning Committees, designed to evaluate the current Vision, Mission and Value statements for EWC. Dr. Leslie met with the Douglas Campus on Monday and the Torrington Campus today.

VI. Staff Reports

A. HLC Update: Dr. Margaret Farley

Dr. Farley presented information on the Four-Year Interim review. The Vice Presidents and Deans were assigned criterion to review. There are 20 participants traveling to the HLC Conference in Chicago. The next report is due in June of 2025. Dr. Ochsner, Mr. Hansen and Dr. Farley are working with HLC consultants to address cocurricular and assessment.

B. Financial Report: Mr. Kwin Wilkes

Mr. Wilkes presented the January monthly financial report which provided an unaudited update regarding revenues and expenditures for the operational and auxiliary funds from January 1, 2024 to January 31, 2024.

C. Human Resources Update: Mr. Darryl Spitzer

Mr. Spitzer presented information about the current hiring progress at the College. They interviewed an HVAC candidate and extended an offer, hired a new Facilities Director, and a new Food Service Director.

VII. Consent Agenda Approval for the following items.

A. Approval of the January 9, 2024, Meeting Minutes.

Motion to approve the January 9, 2024, Meeting Minutes :

Trustee Patrick stated the name of Mr. Keller needed to be corrected. Trustee Patrick also stated a word in Section VI in the minutes needed to be corrected.

Motion moved by Doug Mercer and motion seconded by Rick Vonburg. Motion passed.

VIII. Consideration of New Business

A. Action Items

1. Approval of the January 2024 expenditure report.

Motion to approve the January 2024 expenditure report:

Motion moved by Katherine Patrick and motion seconded by Bob Baumgartner. Motion passed.

2. Approval of Ms. Lacy Krakow as part-time Math Instructor from January 2024 to May 2024.

Motion to approve Ms. Lacy Krakow as part-time Math Instructor from January 2024 to May 2024:

Motion moved by Bob Baumgartner and motion seconded by Doug Mercer. Motion passed.

3. Approval to ratify the Facility Master Plan for Fiscal Years 2023-2026.

Motion to approve to ratify the Facility Master Plan for Fiscal Years 2023-2026:

Motion moved by Rick Vonburg and motion seconded by Katherine Patrick. Motion passed.

4. Approval of the First Reading of New Proposed Board Policy 2.17 - Teach Out Arrangements.

Dr. Farley discussed the definition of the Teach Out Arrangements. When enrollment drops or if there's a reason that the program is no longer viable, an arrangement by an educational institution provides its current students with the opportunity to complete their course of study when the institution closes or stops accepting new students into the course. Currently, we have partnered with two Colleges, Western Nebraska

Community College and Western Wyoming Community College to assist us in our teach out arrangements if needed.

Motion approve the First Reading of New Proposed Board Policy 2.17 -

Teach Out Arrangements:

Motion moved by Rick Vonburg and motion seconded by Bob Baumgartner. Motion passed.

IX. Trustee Topics

Trustee Patrick and Trustee Mercer attended the WACCT reception in Cheyenne on Monday. All honored students from each community college in Wyoming received a plaque and a \$250 check. Trustee Willox asked for a status update on the RFP with the architect for the Douglas Expansion project. Mr. Korell stated it should be going out this Friday and a copy will be sent to Trustee Willox.

X. Approval to move into Executive Session to consider the following two subjects.

1. The purchase of real estate as authorized by W.S. 16-4-405(vii).
2. Evaluation of the President as authorized by W.S. 16-4-405(ii)(x).

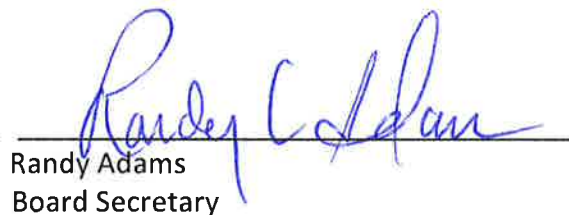
Motion to approve moving into Executive Session:

Motion moved by Randy Adams and motion seconded by Rick Vonburg. Motion passed.


XI. Meeting was adjourned. No actions took place after Executive Session.



Jackie VanMark
Chairman



Randy Adams
Board Secretary



Sally Watson
Executive Assistant